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MEMORANDUM

TO: Colleagues in Safety

FROM: Thomas A. Broderick and Gayla L. Bockrath

DATE: August 14, 2008

RE: Call for Abstracts - Construction Safety & Health Conference

Plans have begun for the 19th Annual Construction Safety & Health Conference. It is our pleasure to invite you to submit a proposal for presenting at this premier event to be held once again in Rosemont, Illinois. The conference is scheduled for **February 17– 19, 2009**.

Each year, participants have been very complimentary about our efforts to recruit superior speakers with timely, accurate and useable information..... speakers with the ability to deliver in an effective and interesting style. That's why we are inviting you to submit an abstract. If you are interested in submitting a proposal, please fax an abstract no later than **August 29, 2008** to (708) 544-2371, e-mail to Gayla at gbockrath@buildsafe.org, or mail to the address above. We need to focus on getting our registration materials out in a timely manner....so please pay close attention to the deadline date.

Your proposal should include:

- Title of presentation or roundtable discussion
- Suggested duration
- Level of technicality -- basic, intermediate or advanced
- List of co-presenters, if any
- 1-2 descriptive paragraph for your session (see abstract form)
- Short bio for you and co-presenter(s), if applicable (If you presented last year and your information has not changed, please indicate that we may use last year's bio.)
- Resume of prior speaking engagements

We encourage you to pick a topic that will bring new and/or needed information to the attendees, and also one that you feel that you can deliver in an interesting presentation. The topics may range from basic to advanced. We ask that you categorize your topic so that we can make sure that we promote it to the right audience.

Please let us know if you would like to receive an electronic version of this document. You can reach Tom by e-mail at tbroderick@buildsafe.org or by phone at 800-552-7744 x207 or Gayla at gbockrath@buildsafe.org or by phone at 800-552-7744 x204. We look forward to hearing from you soon!

19th Annual Construction Safety Conference
February 17 – 19, 2009 (*tentative*)

Presenter Abstract Form

Please fill out a form for each session submitted.

Title of Presentation:

Lead Presenter: Job Title:

Company Name:

Mailing Address: City State & Zip:

Phone: Fax: Email:

Session Duration: 1¼ hours 2 ½ hours 4 hours 8 hours

Additional Presenters:

Level of technical difficulty: Basic Intermediate Advanced

Description in 100 words or less (you may also attach a brief paragraph):

The shorter sessions will be held on the first two days (02/17/09 & 02/18/09) at the Stephens Convention Center and the professional development seminars (4 – 8 hours) will be held on the third day (02/19/09) at a local hotel. Given this, do you have any time constraints? yes no

If yes, please specify:

Return this form and a brief description of the proposed session no later than **August 29, 2008** to:
Gayla Bockrath, Conference Director, Construction Safety Council, 4100 Madison Street, Hillside, IL
60162 or fax to: 708-544-2371. You may also email to: gbockrath@buildsafe.org.